

04-30-12 Posting Date
SAN-TR 209-0.05
PID No. 90411
Sandusky County
Response Due Date: 05-23-12

The Sandusky County Engineers Office is requesting Construction Inspection services for the Tindall Bridge structural steel painting project. Tindall Bridge is a two (2) span through truss bridge built in 1915 with an overall length of 334 feet and a width of 16 feet. Tindall Bridge it's a one lane bridge with a posted weight limit of 25 tons. The project consists of the complete painting of the structural steel using ODOT's Item 514 Specifications.

This project is classified as a Local Public Agency project with The Sandusky County Engineers Office administering the project and the Ohio Department of Transportation providing project oversight.

The plans are completed and on file with The Sandusky County Engineers Office.

Estimated Construction Cost: \$1,182,500.00

Required Prequalification: NONE

Selection Subfactors:

Qualified firms or individuals performing the inspection must be either a NACE (National Association of Corrosion Engineers) certified coating inspector or a SSPC (The Society for Protective Coatings, SSPC) protective coating specialist or formally trained or retrained by a NACE certified coating inspector or a SSPC protective coating specialist. The training must be current. In addition to the above requirements, the inspector must successfully complete a Bridge Painting pre-qualification course and training offered by ODOT. The course must have been completed within the past four years and an individual course certificate must have been received by the inspector. All in accordance with ODOT CMS Item 514. The Consultant should show experience/expertise in the ODOT inspection, testing and documentation procedures and be capable of providing inspection documentation forms that are acceptable to ODOT and The Sandusky County Engineers Office.

The duration of the construction project is estimated to be 3 months.

It is anticipated that the selected Consultant will be authorized to proceed by July, 2012

Disadvantaged Business Enterprise (DBE) Goal – N/A

Suspended or Debarred Firms

Firms included on the current Federal list of firms suspended or debarred are not eligible for selection.

Selection Procedures

The Sandusky County Engineers Office will directly select a consultant based on the Letter of Interest (LoI). The requirements for the LoI and the Programmatic Consultant Selection Rating Form that will be used to select the consultant are shown below.

Firms interested in being considered for selection should respond by submitting three (3) copies of the Letter of Interest to the following address **by 4:00 PM on the response due date** listed above.

**James R. Moyer, P.E., P.S.
Sandusky County Engineer
2500 West State Street
Fremont, Ohio 43420**

Responses received after 4:00 PM on the response due date will not be considered.

Scope of Services

The Scope of Services document is included below.

Requirements for Letters of Interest, Programmatic Selection Process

- A. Instructions for Preparing and Submitting a Letter of Interest
1. Provide the information requested in the Letter of Interest Content (Item B below), in the same order listed, in a letter signed by an officer of the firm. Do not send additional forms, resumes, brochures, or other material.
 2. Letters of Interest shall be limited to fifteen (15) 8½" x 11" single sided pages. Please provide concise answers and do not provide information that is not requested.
 3. Please adhere to the following requirements in preparing and binding letters of interest:
 - a. Please use a minimum font size of 12-point and maintain margins of 1" on all four sides.
 - b. Page numbers must be centered at the bottom of each page.
 - c. Use 8½" x 11" paper only.
 - d. Bind letters of interest by stapling at the upper left hand corner only. Do not utilize any other binding system.
 - e. Do not provide tabbed inserts or other features that may interfere with machine copying.

B. Letter of Interest Content

1. Project Organization

Provide a project organization chart or listing of key personnel including the project manager and staff members that will be responsible for the inspection work, a brief description of each person's work experience, and an explanation of their project responsibilities. Provide documentation showing current coating inspection training from the NACE (National Association of Corrosion Engineers) or SSPC (The Society for Protective Coatings, SSPC) and ODOT's Bridge Painting pre-qualification course from the firms selected coating inspector for this project. Include key subconsultant staff members also, (if applicable).

2. Describe the capacity of your staff and their ability to perform the work in a timely manner, relative to present workload, and the availability of the assigned staff.
3. Provide a description of your Project Approach, Confirm that the firm has visited the site and address your firm's: 1) Technical approach; 2) Understanding of the project; 3) Your firm's qualifications for the project; 4) Knowledge and experience concerning relevant ODOT and local standards, procedures and guidance documents; 5) Innovative ideas; 6) Your firm's project specific plan for ensuring increased quality, reduced project delivery time and reduced project costs.
4. Provide references from 3 governmental organizations for similar projects completed in the last 5 years.

Items 1 thru 4 must be included within the 15-page body of the Lol. Remaining space within the fifteen (15) pages may be utilized to provide personnel resumes or additional information concerning general qualifications.

**Consultant Selection Rating Form
For Programmatic Selections**

**Project: SAN-TR 209-0.05 Tindall Bridge Painting Project
PID: 90411
Sandusky County**

Firm Name: _____

Criteria	Rating*		Weight		Score
The firm's recent experience in projects comparable to this project.		X	5	=	
The professional background, caliber and qualifications of the firm's key personnel, i.e., those who will be in charge of the work.		X	15	=	
Technical Approach to the project.		X	5	=	
Consultant's Past Performance		X	5	=	
Firm's Current Workload/ Availability of Personnel		X	5	=	
<u>Current</u> coating inspection training documentation.		X	5	=	
				TOTAL SCORE (Maximum Score=200)	

*RATINGS (1) Poor, (2) Fair, (3) Good, (4) Excellent, (5) Superior.

Scope of Services

The Sandusky County Engineers office intends to retain a construction inspection consultant to coordinate all aspects of the quality control and inspection for the structural painting of the Tindall Bridge Painting Project for Sandusky County in accordance with the plans, specifications, and the LPA Federal Local-Let Project Agreement No. 24255. The consultant shall be responsible for performing the duties set forth herein in connection with the construction of the ODOT LPA project as described below.

The construction inspector selected by the consultant for this job must have current certifications in accordance with ODOT's cms 514.04.

The selected consultant shall provide a complete detailed scope of services document, which as a minimum, shall provide services for the following items:

- Perform necessary reporting as required by ODOT.
- Review of project schedule and submissions.
- Attend pre-construction and scheduled progress meetings.
- Perform schedule tracking.
- Provide daily field construction inspection to ensure compliance with the contract documents and specifications including documentation of quantities completed and accepted as well as completing daily diaries.
- Coordinate Quality Control Points with the contractor's Quality Control Specialist in accordance with ODOT's cms 514.04 B.
- Review all contractor reimbursement requests.
- Notify Sandusky County promptly of any change order claims by the contractor.
- Perform on-site prevailing wage interviews.
- Perform final inspection, prepare final punch list items, and project closeout documents.
- Provide As-Built Drawings (if necessary).